

# APPLICATION FOR EMPLOYMENT

In compliance with Federal and State Equal Employment Opportunity Laws, all qualified candidates will be considered for employment without regard to their race, creed, color, national origin, ancestry, sex, age, marital status, veteran status, or the presence of non-job related medical conditions or handicaps.

- Position Desired: \_\_\_\_\_ Date: \_\_\_\_\_
- On what date would you be available to start work? \_\_\_\_\_
- Available to work: \_\_\_\_\_ **Weekends and Holidays are required**

Full-Time     Part Time (less than 35 hours)     Day Shifts     Temporary/Seasonal  
 Doubles     Weekends     Night Shifts

List any schedule preferences you may have: \_\_\_\_\_

## PERSONAL INFORMATION

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Last                      First                      Middle

Current Address: \_\_\_\_\_ How Long? \_\_\_\_\_  
Street                      City, State                      Zip

Previous Address: \_\_\_\_\_ How Long? \_\_\_\_\_  
Street                      City, State                      Zip

- Are you 18 years or older?     Yes  No
- Have you applied for work at the Braden Management before?     Yes  No    If yes, when? \_\_\_\_\_
- If your job requires, may we run a background check?     Yes  No
- Do you speak a foreign language?     Yes  No
- **Are you Food Handler certified with Travis County?**     Yes  No
- **If applying for server, bartender, bar back, or busser are you TABC certified?**     Yes  No

## EDUCATION BACKGROUND

	Degree	School Name & Address	Course or Major	Graduated
<b>High School</b>				
<b>College</b>				
<b>Post Graduate</b>				

**EMPLOYMENT HISTORY**

We need at least the last 5 years of employment. If you need more paper please ask. IF YOU HAVE NEVER BEEN EMPLOYED, PLEASE WRITE IN NAMES OF NON-RELATIVES WHO MAY BE CONTACTED FOR REFERENCES.

- Are you currently employed?  Yes  No  Temporary Layoff  Permanent Layoff

**Current or Most Recent Employer**

Dates: To                      From		Company Name:	Supervisors Name & Title:
		Address:	Phone: (     )
Position & Duties:			Rate of Pay: \$
Reason for Leaving:			

**Previous Employment**

Dates: To                      From		Company Name:	Supervisors Name & Title:
		Address:	Phone: (     )
Position & Duties:			Rate of Pay: \$
Reason for Leaving:			

**Previous Employment**

Dates: To                      From		Company Name:	Supervisors Name & Title:
		Address:	Phone: (     )
Position & Duties:			Rate of Pay: \$
Reason for Leaving:			

May we contact all the employers listed above?  Yes  No If not, which ones should we not contact and why? \_\_\_\_\_

**Other Professional References**

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
 Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
 Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

**CERTIFICATIONS AND AGREEMENTS – PLEASE READ CAREFULLY**

The distribution or receiving of this application by Braden Management does not imply or intend to imply an agreement of contract to employ the applicant. This application will be considered valid for no longer than three months. Reapplication is necessary after three months.

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that, if employed, falsified statements or material omissions on my application or resume shall be considered sufficient cause for dismissal. I also understand that if offered employment, I must prove my identity and my eligibility to work in the United States, prior to being employed.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_